國立中央大學 系/所

 加熱設備作業檢點表(**每日**或作業前)

實驗室名稱、編號： 檢查日期： 年 月

加熱設備名稱/型號/編號(若實驗室內含多台加熱器設備時)

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| 檢點項目 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 1.電源插頭正常，沒有彎曲或損壞 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2.設備有接地 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3.電源線等絕緣無破損、劣化等情況 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 4.電源開關可正常 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5.設備外觀或內部正常，無毀損、腐蝕等 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6.控制鈕等可正常操作無異常 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 7.顯示儀表等顯示正常 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 8.超溫保護裝置(內建或外接)正常 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 9.加熱時正常，無異常升溫等異常現象 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 10.無人看管實驗運作時，有安全控制措施(請於備註欄說明) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 11.加熱設備旁沒有置放可燃性物質 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 12.超溫保護溫度之設定（一般為操作溫度加15-20度） |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 相關人員簽章 | **檢查人員(每日或作業前)** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 備註：無人看管實驗運作時(例長時間、過夜等)之安全控制措施說明(例過溫二次斷電保護器、超溫保護器、過溫斷電等)： |
| 注意事項 | 1.依「職業安全衛生管理辦法」第77規定辦理。2.檢查週期：操作人員每日或作業前進行檢點；檢查方法：反覆作動，查看動作狀況是否正常。3.檢查結果“正常”打(V)，“異常”的打(×)，無此項目打(／)，異常時，請立即報修 並送負責老師簽章；無異常時，於每月底送負責老師簽章即可。4.本表單保存三年自行留存以供備查。 | **實驗室****負責老師簽章**(每月存檔時) |  |