

**Schedule for the Thesis Oral Examination of the Master's Program in Philosophy at National Central University, Academic Year 112, Semester 2 (Including the Master's Program for Working Professionals)113/01/18**

Date	Procudure	Information
Before April 12	Submission of Final Thesis Draft (Must be approved by the supervising professor)	<p>Apply for thesis oral examination within eight weeks of the semester's start and submit:</p> <p>(1) Hardcopy documents (except for the thesis, which should be 4 copies)</p> <p>a. Four copies of the thesis (with "For Thesis Oral Examination" on the cover)</p> <p>b. Transcript of academic records (confirm completion of required credits)</p> <p>c. Letter of recommendation from the supervising professor (original to be submitted to the departmental office and keep a copy for yourself)</p> <p>d. Certificate of completion of academic ethics course (self-printed)</p> <p>(2) Electronic files (merge into one PDF file in the following order for upload)</p> <p>a. Signed letter of recommendation from the supervising professor.</p> <p>b. Electronic receipt of thesis similarity check report</p> <p>c. Transcript of academic records</p> <p>d. Certificate of completion of academic ethics course</p> <p>e. Thesis abstract and initial draft</p> <p>Please go to the "National Central University Portal" → "Service Counter" → "Academic Affairs Section" → "Degree Examination Application" to fill out the application form and upload the electronic files before submitting the application. If the application is not approved, it will be returned for revision with notification.</p>
June 3 to June 28	Thesis Oral Examination Time	The departmental office will arrange the examination times for each student after the thesis has been sent to each oral examination committee member.
July 31	Deadline for School's Procedure of Departure and Degree Certificate Collection	Submit three copies of the thesis (1 hardbound copy to the departmental office, 1 hardbound copy to the library, and 1 softbound copy to the registration office). For library submission, please follow the library's guidelines if not submitting a hard copy. For other procedures, please visit the "National Central University Portal" → "Student Services" → "Academic Affairs Services" → "Departure Procedure Check" and follow the regulations.

**Notes :**

1. All deadlines in this schedule are final. Students must complete the tasks within the specified deadlines. There will be no extensions.
2. Before applying for the thesis oral examination, students must have already submitted the "Graduate Thesis Supervising Professor's Approval Form" (download from <http://phi.ncu.edu.tw/forms>, obtain

approval and signature from the supervising professor, and submit the original to the departmental office).

3. Before applying for the thesis oral examination, students should ensure they have completed sufficient credits and meet the specified requirements. The application for the oral examination must be accompanied by a transcript of academic records.
4. To obtain the academic ethics course completion certificate: Ministry of Education Taiwan Academic Ethics Education Resource Center → Click "Compulsory Students" to log in → Classes and Tests → Click "Student Homepage - Learning Progress" → Download the certificate (upload this file).