**2024 學生宿舍冷氣清洗保養維護調整通知**

**2024 Maintenance of Dormitory Air Conditioner**

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| 管理區  Area | 檢修宿舍  Constructi on order | 保養時間  Maintence time  09:00~17:00 | 備註 |
| 北區傳達室  Northern janitor's room | 曦望居 | 7/30-8/13 | 1、施工時間會因工程順利程度前後調整1~2個工作天，不便之處請見諒。 2、週六、日不施工。  **The maintenance**  **time will be earlier or later about 1~2 days because of the construction processes.** |
| 男12舍 | 8/12-8/15 |
| 中大會館 | 8/16-8/16 |
| 東區傳達室  Eastern janitor's room | B11 | 8/19-8/21 |
| B5 | 8/22-8/26 |
| G14 | 8/27-9/5 |
| 西區傳達室  Western janitor's room | G1 | 9/6-9/10 |
| 南區傳達室  Southern janitor's room | B6 | 9/11-9/13 |

注意事項Notes：

1. **冷氣清洗期間請同學貴重物品自行携帶保管，勿將衣物吊掛於冷氣機前方或將物品置於冷氣機下方，避免施工造成衣物或用品污損**。

**During the air conditioner cleaning period, students are requested to carry and safeguard their valuables. Please don't hang clothes in front of the air conditioner or place items underneath it to avoid damage or soiling of clothing and belongings during the cleaning process.**

1. **施工期間同學離開寢室請先移除讀卡機內冷氣卡自行保管，以免與施工人員自備冷氣卡混淆。**
2. **若施行維護作業期間同學不在寢室內，將安排工讀生陪同廠商進入寢室辦理維護作業，若不同意此方式進入寢室的同學請向該區傳達室登記，將擇日辦理維護作業。**

**If the residents are not in the room in maintenance period, our part time student will enter with the workers. Anyone who doesn’t agree this process can register at the janitor’s room in charge. We’ll choose another date to execute the maintenance.**

1. **施工期間廠商會自備冷氣卡，若對施工有疑義請立即向宿舍管理員反映。聯絡電話如下:**

**The workers will use their own air conditioner card and controller in maintenance period. If you have any questions, please immediately tell the dormitory administrator in charge. The followings are phone numbers:**

**Western janitor's room 東區管理員 0919-019-864；分機57291**

**Eastern janitor's room 西區管理員0919-019-964；分機 57292**

**Southern janitor's room南區管理員0919-019-564；分機57293**

**Northern janitor's room北區管理員0919-019-714；分機57294**

**5、冷氣保養維護廠商為宏興林電氣行： 聯絡電話 林先生0928-213-985**

學務處住宿服務組