

宿舍抽籤後床位互換申請單(換到空床位)

Dormitory Post-Drawing Bed Exchange Application Form (Swap to an Empty Bed)

※本申請僅適用於抽籤後申請交換至空床位使用，申請時間請依抽籤公告表定時間，每人填寫一格即可

※This application is solely for exchanging drawing-assigned beds with available empty ones. Please adhere to the application period as stated in the drawing announcement schedule. Each person should fill in only one entry.

*互換學期別 Exchange Semester : _____ 學期大學部 Undergraduate Semester / _____ 年暑期 Summer Term

(個人資料(請正楷填寫)) Personal Information (Please fill out in block letters)		欲調換寢室 Desired Room Exchange	
學號 Student ID	姓名 Name	宿舍 Dormitory	寢室+床位 Room + Bed

住宿組審核 Accommodation Services Section Review :

- 繳交申請表時，一併提供學生證照片，EMAIL 至住宿服務組公務信箱 ncu57290@cc.ncu.edu.tw
When submitting the application form, please also provide a photo of your student ID and email it to the Accommodation Services Section official email at ncu57290@cc.ncu.edu.tw.
- 床位互換後，請自行至個人歷年資料查詢查看，換床位需要 1-2 個工作天(不含假日)。
After the bed exchange, kindly check your personal historical data; processing the exchange takes 1-2 business days (excluding weekends).

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