

國立中央大學宿舍監視錄影帶調閱申請單

NCU Application Form for the Access to the Surveillance Camera Footage from Dormitory

108.08.01 修正

Revision made on Aug 01, 2019

姓名 Name		系級 Department	
學號 Student ID Number		電話 TEL.	
宿舍 Dorm		寢室 Room	
申請日期 Date of Application	年 月 日 (MM/DD/YY)	調閱日期 Date of Access	年 月 日 時 分至 年 月 日 時 分止 (From HH/MM/MM/DD/YY to HH/MM/MM/DD/YY)
調閱原因 Reason for the Access	(含遺失物品、數量) (Including lost items and quantity)	調閱區域 Target Zone	
		宿舍管理員 簽章 Signature from the Dormitory Keeper	
調閱規定 Access Regulations	一、同學調閱宿舍監視錄影資料，須由宿舍管理員陪同，資料不得帶出宿舍。 二、調閱資料若因急迫性，可經由承辦人經住服組組長口頭允許後日後再行補呈。 I. Dormitory keeper should accompany the student throughout the entire course of accessing surveillance camera footage from the dormitory without bringing any data out of the dormitory. II. In case of emergency, the undertaker should receive verbal consent from the director of Student Housing Service Division for accessing surveillance camera footage from the dormitory. A makeup on a later date is required.		
處理結果 Handling Result			
住服組承辦人 Undertaker of the Student Housing Service Division	住服組組長 Director of the Student Housing Service Division	學務長批示 Instruction from the Director of Office of Student Affairs	