

# 國立中央大學學生學分抵免申請表

## NCU Application for the Credits Transferring

\_\_\_\_年 year \_\_\_\_月 month \_\_\_\_日 day

姓名 Name		學號 Student ID No		電話 Phone						
系所 Department		年級/班組 Grade/Class	年級 Grade	身份 Status	<input type="checkbox"/> 新生 New student <input type="checkbox"/> 轉學生 Transfer student <input type="checkbox"/> 在校生 At school					
原已修科目學分及成績 Credits and grades of the courses already taken				可抵免本校科目學分 Transferable credits		審核意見 Suggestion and Verification				
科目 Subject	學年 Academic year	學期 Semester	學分 Credits	成績 Grades	科目 Subject	課號 Course Number	學分 Credits	必/選 修 Required/ Elective	開課單 審核 Teaching unit	就讀系所 審核 Major Department
系所初審					教務處複審					
准予抵免必修：_____學分；選修：_____學分 共計：_____科_____學分					准予抵免共計：_____科_____學分					
系所經辦 College/Department	系主任/所長 Chairman		註冊組經辦 Division of Registrar		註冊組組長 Registrar		教務長(或授權人) Dean of Academic Affairs			

**簽核順序 Procedures :**

開課單位→就讀系所經辦→就讀系所主任/所長→註冊組經辦→註冊組組長→教務長(或授權人)

Teaching unit → Department → Chairman → Dean → Division of Registrar → Dean of Academic Affairs

1. 請參考國立中央大學學分抵免辦法。Please consult the regulations of the credits transferring.
2. 附成績單正本乙份（抵免科目請用螢光筆畫記）。Please also return one original transcript (highlight the transferable subjects)
3. 抵免學分之申請時間，新生（含轉學生）應於入學第一學期或第二學期校曆規定時間內辦理。在校生應於取得學分後次學期校曆規定時間內辦理。

Term for application of credits transferring: New student (including transfer) should go through the procedure during the regulated period of the school calendar of the first semester or second semester. Students at school should go through the procedure during the regulated period of the school calendar of the next semester after obtaining credits.